Carly Frances Summers

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SUMMARY

I seek a position that will challenge and further develop my skill set, which includes the tools of a communicator, researcher, and project manager. I desire to create and facilitate positive change in communities in the areas of health and wellness, the environment, and education.

WORK EXPERIENCE

Administrator, US Play Coalition

Clemson University, Clemson, South Carolina

- Oversee and participate in all routine functions of the Coalition including conference, social media, website, oral and written communication
- Supervise and assist Development Officer, temporary employees, and volunteers
- Serve as a Play Champion at public functions and through written work
- Implement new programs including Playground Maintenance and Play Facilitator
- Develop policies and procedures manual for continuity of operations
- Write monthly newsletter, which reaches over 1,400 in email contact network
- Adapt to daily challenges posed by a young, growing organization while working within constraints of limited budget and personnel
- Conduct strategic planning and facilitate plan writing and implementation

Graduate Research Assistant

Clemson University, Clemson, South Carolina

- Conducted skilled literature searches and reviews using both online and library resources
- Collected samples during field research both in Michigan with Bald eagles (May 2011, June 2012) and in South Africa with African penguins (June 2011 - July 2011)
- Analyzed large data sets using statistics software SAS®
- Developed familiarity with numerous computer platforms and programs including: RefWorks, ArcGIS, Office, and search engines such as Web of Science and EBSCO Host
- Performed complex laboratory procedures for sample analysis including use of Graphite Furnace Atomic Absorption Spectroscopy
- Enhanced professional writing skills by submitting two articles for peer-reviewed journals

Administrative Assistant to Fran Mainella, Visiting Scholar, 16th Director of the National Park Service, and Co-Chair of the US Play Coalition August 2011 – May 2012 Clemson University, Clemson, South Carolina

- Served as Administrative Assistant to the "Conference on the Value of Play: Multi-Generational Actions and Strategies," held in Clemson, South Carolina
 - Wrote descriptions of 70 plus educational sessions for conference program
 - Networked as social media spokesperson during the conference
 - o Prepared audiovisual technology for keynote addresses and breakout sessions
 - o Assisted with registrations, conference evaluation, and other aspects associated with an international conference of over 260 attendees

August 2012 - Present

August 2011 - August 2012

- Updated social media including webpage, Twitter, Facebook, LinkedIn, and YouTube for the U.S. Play Coalition with news and events
 O Grew number of Twitter followers by 150% during tenure
- Compiled a formal annotated bibliography on play research, now available online
- Assisted in production of 30 presentations, 15 speeches, 10 press releases, and other written work

EDUCATION

M.S. (2011-2012)	Clemson University, Clemson, South Carolina Major: Wildlife and Fisheries Biology Advisor: William Bowerman Thesis Title: <i>Lead and cadmium in seabirds of South Africa</i> GPA: 4.0/4.0
B.S. (2008-2011)	Clemson University, Clemson, South Carolina Major: Wildlife and Fisheries Biology Graduated with Departmental and General Honors GPA: 4.0/4.0

PRESENTATIONS

- 1. The Volunteer Experience: Total Immersion. Oral presentation at the 2013 George Wright Society Conference on Parks, Protected Areas, and Cultural Sites, Denver, Colorado, March 11-15, 2013.
- 2. Investigation of lead and cadmium levels in the blood of adult African penguins (*Spheniscus demersus*) in the Western Cape, South Africa. Poster presentation at the Thirteenth Pan-African Ornithological Congress, Arusha, Tanzania, October 14-21, 2012.
- 3. Investigation of heavy metals, pesticides, and organochlorines in the endangered African penguin (*Spheniscus demersus*). Oral presentation at Ninth Annual Southeastern Ecology and Evolution Conference, Clemson University, Clemson, South Carolina, March 3, 2012.
- 4. Investigation of levels of environmental contamination in the endangered African penguin (*Spheniscus demersus*). Poster presentation at 35th Annual Waterbird Society Meeting, Annapolis, Maryland, November 9, 2011.

PUBLICATIONS

1. Mainella, F. P., and Summers, C. F., 2012. Never too old to Play! Feature article. LIFE's Vintage Newsmagazine.

HONORS

- Rhodes and Marshall Scholarship nominee for Clemson University
 October 2011
- Ambassador, College of Agriculture, Forestry, and Life Sciences January 2011 May 2012